



# Fleet Management

Optimize the utilization and performance of your mobile assets

Maintaining your organization's fleet of mobile assets is crucial to the safety and efficiency of your operations. Optimize fleet performance by tracking every vehicle's usage, availability, maintenance schedules and more with ARCHIBUS Fleet Management. Combining this information with other facilities and infrastructure management data also improves your ability to control costs and assign resources. Fleet Management can be personalized and added to an existing ARCHIBUS deployment or can be implemented separately as a stand-alone solution. It is configured, personalized, and deployed via a client server or Web-based platform based on client-specific needs.

## Activities and Reports include:

- Vehicle Inventory
  - Manage Leased or Owned Vehicles
  - Assign to Employee or Department
  - Maintenance Task Library
  - Ad Hoc Tasks
  - PM Tasks and Schedules
  - Repair Orders
  - Combine Repair and PM tasks
  - Motor Pool (Dispatch) Scheduling
  - Request Vehicle
  - Prevent Scheduling Conflicts
  - Labor Management
  - Parts Management
  - Fuel Tracking
  - Calculate Labor, Parts and Other Costs
  - Reimbursable Billing
  - Automated email
- Plus Many More...**

## Benefits

- **Optimizes fleet utilization and avoids unnecessary capital investment**
- **Boosts fleet availability through improved preventive maintenance**
- **Lowers operating costs by enabling implementation of experience-based maintenance programs**
- **Promotes compliance with fleet policies and operating procedures**

The screenshot displays the ARCHIBUS Web Central interface in Internet Explorer. The main content area shows a 'Fleet Repair Orders' table with columns for Fleet Order ID, Vehicle Code, and Requested by. Below the table, the 'Repair Order Details' for order 74 are shown, including fields for Requested by (BLUM, JOEL), Reimbursable (Y), Vehicle Code (AUT-TOY-CAM1), and various dates. An inset window shows a photograph of a silver sedan.

Fleet Order ID	Vehicle Code	Requested by
78	AUT-CHV-MP1	BRADY, TONY
77	AUT-TOY-CAM1	BLUM, JOEL
74	AUT-HON-ACC1	

**Repair Order Details**

Requested by: BLUM, JOEL  
Requestor Department Code: ENGINEERING  
Reimbursable: Y  
Vehicle Code: AUT-TOY-CAM1  
Date Vehicle Requested: 9/26/2007  
Date to Perform Work: 9/26/2007  
Date of Est. Completion: 9/27/2007  
Date Completed: September 27, 2007  
Shop Code: CAR\_SHOP  
Repair Type: REPLACE  
Comments: Runs poorly, water coming out of tailpipe

*Easily manage your maintenance schedules, vehicle availability, and service parts inventory with detailed reports*



**Maximize Resources**

Whether you manage a fleet of ten or of ten thousand, ARCHIBUS Fleet Management offers a cost-effective way to keep all vehicles running in top form. Track the performance of each unit to optimize equipment lifecycles and determine the true cost of ownership.

- Enter data while on the road via handheld technology
- Make smarter purchasing decisions based on historic vehicle use and costs
- Run utilization reports to track actual usage

**Proactive Preventive Maintenance**

Extend the life of your fleet by utilizing preventive maintenance features and reports within the application. Replace parts before they fail, improving the overall availability of your mobile equipment. Improved vehicle and equipment uptime means higher asset utilization, so you can meet your transportation needs with fewer units. A well-documented maintenance and repair history will also provide greater resale value once assets are retired.

- Keep fleets in prime operating condition by tracking preventive maintenance
- Report on preventive maintenance breakdown ratios
- Trigger work requests for preventive maintenance by linking with other applications

**Control Costs and Downtime**

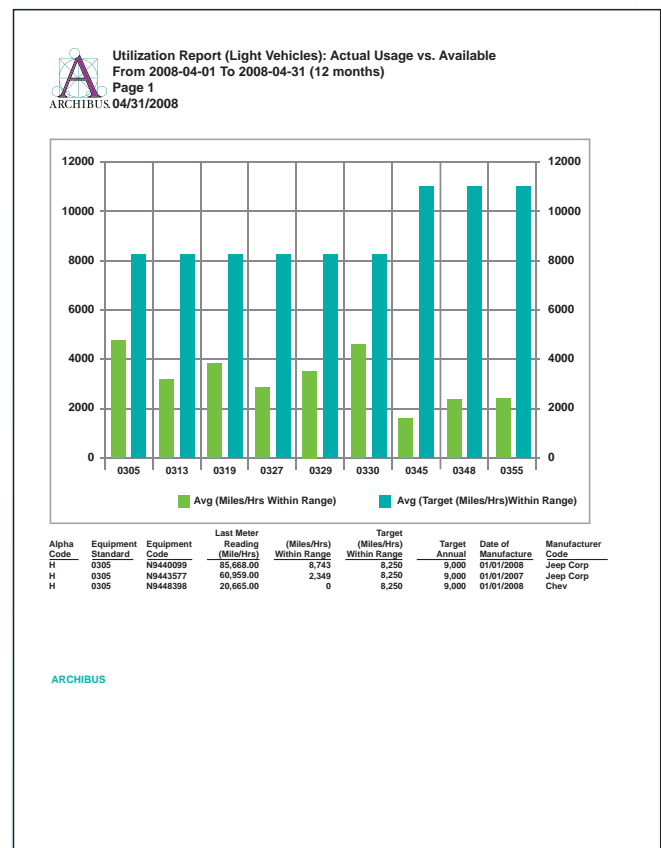
Vehicle information can be easily integrated with other facilities and infrastructure management functions, providing a broad perspective from which to manage costs. Labor hours and materials costs can be fed from Fleet Management into other enterprise-wide financial and human resources applications. This global view helps you control costs, realistically assign resources, and improve accountability. The end result is added value without the extra effort.

- Track inventory of vehicles and service parts
- Track the number of hours devoted to vehicle maintenance for better management of labor resources
- Determine how many vehicles are leased versus owned, and which option is more cost-effective
- Lower labor costs by performing scheduled maintenance work at time of repair

**Promote Greater Compliance**

Because of its easy-to-use data entry process, even novice users can quickly master the application, enabling widespread compliance with fleet policies and procedures. Associates with minimal computer skills can generally be trained in a matter of hours, thanks to features that shorten the learning curve.

- Comprehensive Help files can be customized to reflect your organization's terminology
- Graphics and keywords explain the basic functions associated with managing a fleet
- Extensive operational and technical support is available from the worldwide network of ARCHIBUS-trained specialists



Fleet Management allows reporting of metrics for all or any part of a fleet

For more information, visit [archibus.com/fleet](http://archibus.com/fleet)

